

## **COMMONLY NOTED SECURITY FORM & SF-86 DISCREPENCIES**

### **FINGERPRINT CARDS**

1. Name (Last, First, Middle) missing at top of card.
2. Missing info on card (Sex, Race, height, etc).
3. A note stating that Fingerprint Cards have already been submitted.

### **SF-86**

1. Require two (2) copies of SF-86.
2. Failure to sign both copies of SF-86 in Blue ink.
3. Medical Release required only when Question 21 has been checked "Yes"
4. When answering question 10-Where you went to school even if it is over 7 years since you graduated give them your last educational institution
5. When answering question 11-Your employment activities even if you have been retired for over 7 years give them your last place of employment, then state you are retired.

### **SF-86A**

1. SF-86A is required only if more space is required.

### **DHS 11000-9 (DOT 1631)**

1. Often missing (Two copies required).

### **GENERAL**

1. If certain items are returned for correction, PLEASE make every effort to return these corrections to my office as soon as possible. We have a LARGE collection of "PENDING" paper!!