



D1SRINST 16792.1

19 October 2004

DIRECTOR OF AUXILIARY FIRST SOUTHERN REGION INSTRUCTION 16792.1

Subj: FIRST COAST GUARD DISTRICT, SOUTHERN REGION, DISTRICT
QUALIFICATION OFFICER (DQO)

Ref: (a) Auxiliary Manual, COMDTINST M16790.1 (series)
(b) Auxiliary Operations Policy Manual, COMDTINST M16798.3 (series)

1. PURPOSE. This instruction revises District policy for administration of the Boat Crew and Aviation programs for the First Southern Region. The primary goal is to reinforce one point of contact who will report directly to the Director of Auxiliary. The District Qualification Officer's, (DQO), primary function is to administer, coordinate and control the training, examination and qualification of the Auxiliary Aviation and Boat Crew Programs from a policy perspective and to assist the Director in maintaining safe and efficient boat crew and aviation programs.

2. ACTION. Effective September 01, 2004, all Auxiliarists within the First Coast Guard District Southern Region shall ensure that the provisions set forth in the enclosed policy are followed in accordance with reference (a) and (b).

3. DIRECTIVES AFFECTED. D1-SR NOTICE 16790 dated December 2001 is cancelled.

4. DISCUSSION.

- a. The DQO shall be appointed by and report to the Director of Auxiliary. The appointment shall normally be for a term of one year, and the DQO may be re-appointed as required.
- b. The Chief Qualification Examiner in the Boat Crew Program (CQEC) will be appointed by the Director and will hold the position until relieved. The CQEC shall report to the DQO.
- c. The Chief Flight Examiner (CFE) in the aviation program will be appointed by the Director and will hold the position until relieved. The CFE shall report to the DQO.
- d. The DQO, via the Director of Auxiliary, shall have authority to, and be responsible for:
 - 1) Reviewing all training and qualification programs and recommending any required revisions.
 - 2) Maintaining efficiency of the qualification programs for aviation and surface operations.

- 3) Proposing methods of enhancing the safety and effectiveness of the qualification programs, where possible.
 - 4) Maintaining standards of the training and qualification programs.
 - 5) Reporting on all such efforts to DIRAUX.
- e. The DQO shall work with the CQEC and CFE to:
- 1) Coordinate and streamline the training/qualification process to the extent possible.
 - 2) Develop and maintain procedures to best serve the needs of the Coast Guard and the Auxiliary.
 - 3) Establish and maintain communications with training officers, instructors, mentors and other Auxiliary officers to ensure effective training and support for qualifications.
- f. The DQO shall serve as the chair of the Boat Crew Advisory Board and co-chair of the District Aviation Board.



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